

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH ILLINOIS INSTITUTE OF TECHNOLOGY  
FOR TESTING ADMINISTRATION SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with Illinois Institute of Technology ("IIT") to provide administration of the Selective Enrollment Elementary Schools ("SEES") admissions examination for students applying to kindergarten through eighth grades at Chicago Public Schools ("CPS") Selective Enrollment Elementary Schools, which includes Regional Gifted Centers, Classical Schools, and Academic Centers to the Office of Access and Enrollment ("OAE") at an estimated annual cost set forth in the Financial Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-3. A written document exercising this option is currently being negotiated. No payment shall be made to Illinois Institute of Technology ("IIT") during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 22-077

Contract Administrator : Museitef, Suzanne S / 773-553-2280

**VENDOR:**

- 1) Vendor # 26500  
Illinois Institute of Technology  
10 W. 35TH ST, IT-7D7-1  
CHICAGO, IL 60616  
Robert Lapointe  
312 567-3035

Not-For-Profit

**USER INFORMATION :**

Project  
Manager: 11210 - Student Assessment and MTSS  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Billings, Nicole R  
  
773-553-2430

**ORIGINAL AGREEMENT:**

The original Agreement authorized by (Board Report 22-0824-PR4) in the amount of \$2,125,793 is for a term commencing September 1, 2022 and ending August 31, 2024, with the Board having two (2) options to renew for two (2) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-3.

**OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing September 1, 2024 and

ending August 31, 2026.

**OPTION PERIODS REMAINING:**

There is one (1) option period for two (2) years remaining.

**SCOPE OF SERVICES:**

IIT will administer the SEES admissions test to CPS students applying for kindergarten through eighth grades at CPS Selective Enrollment Elementary Schools, which includes Regional Gifted Centers, Classical Schools, and Academic Centers. IIT will administer testing services for the Accelerated Placement Act for students in (i) grades three (3) through seven (7) in a single subject area and (ii) grades three (3) through six (6) whole grade acceleration. The application process is citywide and open to all students to identify gifted and talented students who may benefit from the Board's program models and services. The testing site will be on the IIT campus.

**DELIVERABLES:**

The Center for Research and Service in the Institute of Psychology at IIT will continue to provide OAE with valid test results for applicants. All data will be checked for accuracy of scores reported to CPS. The Center for Research and Service in the Institute of Psychology at IIT will provide a phone bank to answer questions from parents or guardians regarding their children's test scores.

**OUTCOMES:**

Vendor's services will result in a cost-efficient method of supporting the application and assessment process for CPS selective enrollment elementary and accelerated placement programs, while contributing to a transparent, objective and valid process.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Executive Director of Access and Enrollment and the Executive Director of Teaching and Learning to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) participation in Goods and Services contracts, the contract is an excluded transaction, for the aspirational goals of 30% MBE and 7% WBE, as this agreement is for a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Unit 10810 - Teaching and Learning Office, 10830 - Teaching & Learning Office - City Wide, 11201 - Access and Enrollment.

FY25 - \$1,072,382.50

FY26 - \$1,286,859.00

FY27 - \$214,476.50

Not to exceed \$2,573,718.00 for the two (2) year term. Future year funding is contingent upon budget appropriation and approval.

**GENERAL CONDITIONS:**

The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105 ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy adopted June 26, 1996 pursuant to Board Report 96-0626-PO3; Ethics provision, in accordance with the Board's

Ethics Code as amended; and, Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA  
General Counsel