

**AUTHORIZE THE FIRST, SECOND, AND THIRD (FINAL) RENEWAL AGREEMENTS WITH  
AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES (AIR) FOR  
SCHOOL-LEVEL NEEDS ASSESSMENTS SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first, second, and third (final) renewal agreements with American Institute For Research in the Behavioral Sciences (AIR) to provide school-level needs assessments, as required by the Illinois State Board of Education (ISBE) for schools designated Comprehensive and Intensive Support in the 2023 Illinois State Report Card at an estimated annual cost set forth in the Financial Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to American Institutes For Research in the Behavioral Sciences (AIR) during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 23-586Sbe-Chfed-B-31691

Contract Administrator : Mckinney, Rovetta / 773-553-2280

**VENDOR:**

- 1) Vendor # 68697  
AMERICAN INSTITUTES FOR RESEARCH  
IN THE BEHAVIORAL SCIENCES  
1400 CRYSTAL DRIVE 10TH FLR  
ARLINGTON, VA 22202-3289  
Joseph Wagner, Jr  
202 403-6152

Ownership: Not-for-Profit

**USER INFORMATION :**

Contact: 11110 - Network Support  
42 West Madison Street  
Chicago, IL 60602  
Sanders, Felicia Renee  
773-553-3026

Project Manager: 11110 - Network Support  
42 West Madison Street  
Chicago, IL 60602  
Dorsey, Crystal Michelle  
773-553-3026

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 24-0125-PR2) in the amount of \$4,157,754 was for a term commencing January 25, 2024 and ending June 30, 2024, with the Board having three (3) options to renew for one (1) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-3.

**OPTION PERIOD:**

The term of this agreement is being renewed for three (3) years commencing July 1, 2024 and ending June 30, 2027.

**OPTION PERIODS REMAINING:**

There are no options remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide school-level needs assessments to provide schools with additional data regarding areas of improvement. AIR will review Continuous Improvement Work Plans (CIWPs) and conduct staff surveys, principal interviews, and focus groups.

**DELIVERABLES:**

AIR will provide the District with: Schoolwide Instructional Observation Report of aggregated ratings of instructional practices on relevant domains of the CLASS rubric. Support District/Network Reports, Debriefing Sessions for school leaders and participating staff. School Reports containing comprehensive summaries of insights across four practice areas:

- (1) Leadership and Vision
- (2) Curriculum and Instruction
- (3) Culture and Climate
- (4) Targeted Instruction

**OUTCOMES:**

Vendor's services will result in additional data for schools and networks to inform strategic decision-making during the implementation years of the ISBE school improvement cycle.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Schools Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) participation in Goods and Services contracts, the contract is an excluded transaction, for the aspirational goals of 30% MBE and 7% WBE, as this agreement is for a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 367, Unit 11110 - Network Support,

FY25 - \$4,157,754

FY26 - \$4,157,754

FY27 - \$4,157,754

Not to exceed \$12,473,262 for the three (3) year term. Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105 ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy adopted June 26, 1996 pursuant to Board Report 96-0626-PO3; Ethics provision, in accordance with the Board's Ethics Code as amended; and, Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA  
General Counsel