

AUTHORIZE A NEW AGREEMENT WITH HENRICKSEN & COMPANY, INC. TO PROVIDE SYSTEMS FURNITURE, ACCESSORIES AND RELATED SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Henricksen & Company, Inc. to provide systems furniture, accessories, and related services at an estimated annual cost set forth in the Financial Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on October 3, 2023, and approved by the Chief Procurement Officer. Prior to approval as a Single Source, the item was published on the Procurement website on October 3, 2023, found here: cps.edu/procurement. The item will remain on the Procurement website until the January 25, 2025 Board Meeting. This process complies with the independent consultant's recommendations for sole source procurements and the Board's "Single/Sole Source Committee Charter." A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Yi, Ann / 773-553-2280

VENDOR:

- 1) Vendor # 26291
HENRICKSEN & COMPANY, INC.
1101 W THORNDALLES AVE
ITASCA, IL 60143

Jorge F. Anaya
630 250-9090

Ownership: For Profit Corporation; D.
Russell Frees 24.8%, Richard D. Failla
24.8%, Christopher R. Knoepfel 15.4%, all
other shareholders hold less than 10%

USER INFORMATION :

Project
Manager: 11860 - Facility Operations & Maintenance

42 West Madison Street

Chicago, IL 60602

Dye, Venguanette

773-553-2960

PM Contact:

11880 - Facility Opers & Maint - City Wide

42 West Madison Street

Chicago, IL 60602

Hansen, Ivan

773-553-2960

TERM:

The term of this agreement shall commence on February 1, 2024 and shall end January 31, 2027. This agreement shall have two (2) options to renew for periods of two (2) years each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will provide office systems furniture, furniture, and accessories manufactured by Allsteel and Allsteel's HNI Brands, which include Allsteel, Gunlocke, and HBF products. Vendor will also provide associated design, reconfiguration, warranty, warranty services, repair services, white glove delivery/installation, clean-up, and discarding of packaging materials for CPS administrative offices and schools.

DELIVERABLES:

Vendor will provide office systems furniture, furniture, and accessories manufactured by Allsteel and Allsteel's HNI Brands, which include Allsteel, Gunlocke, and HBF products. Vendor will also provide associated design, reconfiguration, warranty, warranty services, repair services, white glove delivery/installation, clean-up, and discarding of packaging materials for CPS administrative offices and schools.

OUTCOMES:

Vendor's services will result in the Board to reconfigure and utilize existing Allsteel and related office systems configurations to maximize cost savings and continue ongoing space expansion as needed as well as provide ongoing warranty services for CPS administrative offices and schools.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Facilities Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), the goals for this contract are 30% MBE and 7% WBE. The Office of Business Diversity has granted a partial waiver and the Prime vendor has committed to the participation goals of 30% MBE and 7% WBE off applicable spend. The vendor has scheduled the following firms:

Total MBE: 30%

Inline Designs Office Solutions, Inc.
6846 S Paxton Avenue
Chicago, IL 60649
Ownership: William Cooper

Total WBE: 7%

LAN Marketing, Ltd.
410 E Main St
Burlington, IL 60010
Ownership: Leesa Abell

LSC REVIEW:

Local School Council approval is not applicable to this report

FINANCIAL:

Various Funds, Department of Capital Planning and Construction, Unit 11860

FY24 - \$2,500,000
FY25 - \$5,000,000
FY26 - \$5,000,000
FY27 - \$2,500,000

Not to exceed \$15,000,000 for the three (3) year term. Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



PATRICIA HERNANDEZ
Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA
General Counsel