

**AUTHORIZE A NEW AGREEMENT WITH AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES (AIR) FOR SCHOOL-LEVEL NEEDS ASSESSMENTS SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with American Institutes For Research in the Behavioral Sciences (AIR) to provide school-level needs assessments, as required by the Illinois State Board of Education (ISBE) for schools designated Comprehensive and Intensive Support in the 2023 Illinois State Report Card at an estimated annual cost set forth in the Financial Section of this report. Vendor was selected on a competitive basis pursuant to a Request for Proposal (#23-586SBE-CHFED-B-31691) issued by (ISBE). Subsequently ISBE and AIR entered into a Master Agreement; Pursuant to Board Rule 7-4(b), the Board is authorized to purchase non-biddable items based on contracts between another governmental entity and its respective vendors. A written agreement for this purchase is currently being negotiated. No services may be rendered or received and no payment shall be made to any Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to the agreements is stated below.

Specification Number : 23-586Sbe-Chfed-B-31691

Contract Administrator : Mckinney, Rovetta / 773-553-2280

**VENDOR:**

- 1) Vendor # 68697  
AMERICAN INSTITUTES FOR RESEARCH  
IN THE BEHAVIORAL SCIENCES  
1400 CRYSTAL DRIVE 10TH FLR  
ARLINGTON, VA 22202-3289

Joseph Wagner, Jr  
202 403-6152

Ownership: Not-For-Profit

**USER INFORMATION :**

Contact:  
11110 - Network Support  
42 West Madison Street  
Chicago, IL 60602  
Sanders, Felicia Renee  
773-553-3026

Project  
Manager: 11110 - Network Support  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Dorsey, Crystal Michelle  
  
773-553-3026

**TERM:**

The term of this agreement shall commence on January 25, 2024 and shall end June 30, 2024. This agreement shall have three (3) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 14 days written notice.

**SCOPE OF SERVICES:**

AIR will provide school-level needs assessments to provide schools with additional data regarding areas of improvement. AIR will review Continuous Improvement Work Plans (CIWPs) and conduct staff surveys, principal interviews, and focus groups.

**DELIVERABLES:**

AIR will provide the District with: Schoolwide Instructional Observation Report of aggregated ratings of instructional practices on relevant domains of the CLASS rubric. Support District/Network Reports, Debriefing Sessions for school leaders and participating staff. School Reports containing comprehensive summaries of insights across four practice areas:(1) Leadership and Vision(2) Curriculum and Instruction(3) Culture and Climate(4) Targeted Instruction

**OUTCOMES:**

Vendor's services will result in additional data for schools and networks to inform strategic decision-making during the implementation years of the ISBE school improvement cycle.

**REIMBURSABLE EXPENSES:**

None

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Schools Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is with a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 367, Unit 11110 - Network Support,

FY24 - \$4,157,754

Not to exceed \$4,157,754 for the initial term of January 25, 2024 through June 30, 2024. Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA  
General Counsel