

**AMEND BOARD REPORT 19-0925-PR15**  
**APPROVE ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CHICAGO DEPARTMENT OF FLEET AND FACILITY MANAGEMENT FOR THE PURCHASE OF FUEL AND ANCILLARY LIQUIDS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an intergovernmental agreement with the City of Chicago Department of Fleet and Facility Management for the purchase of fuel and ancillary liquids for various Chicago Public School Departments at an estimated annual cost of \$250,000 per year. Vendor was selected on a non-competitive basis, as the purchase is being made from another governmental agency. No goods may be ordered and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This May 2022 amendment to the intergovernmental agreement is necessary to include the purchase of maintenance and repair services for light and heavy duty vehicles utilized by CPS at no additional cost. A written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event a written amendment is not executed within 90 days of the date of this amended report.

Contract Administrator : Saintil, Keisha / 773-553-2280

**VENDOR:**

- 1) Vendor # 17110  
CITY OF CHICAGO  
DEPT OF FLEET AND FACILITY  
CHICAGO, IL 60602  
Sharon Carter  
312 744-3900

**USER INFORMATION :**

Project 12150 - Capital/Operations - City Wide  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Zator, Brian D.  
773-553-2900

Project 11870 - Student Transportation  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Franco, Mr. Leonardo  
773-553-2860

**TERM:**

The term of this agreement shall commence on November 1, 2019 and shall end October 31, 2024. This agreement shall have one (1) option to renew for a period of three (3) years.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**DESCRIPTION OF PURCHASE:**

Vendor will provide fuel and ancillary liquids.

Quantity: purchased as needed.

Unit Price: The cost of unleaded and diesel fuels to the City including all applicable taxes, plus an additional charge of \$0.35 per gallon.

**DESCRIPTION OF SERVICES:**

Vendor will perform repairs, routine maintenance and preventative maintenance on light and heavy duty vehicles, including but not limited to, maintenance and repairs to mechanical components, engines, body work, electrical systems, hydraulic systems and tires.

Quantity: purchased as needed

Cost: Work shall be performed based on an hourly shop rate plus the cost of parts and an administrative fee as set forth in the agreement.

**OUTCOMES:**

This purchase will result in Chicago Public School vehicles being supplied with fuel and ancillary liquids and repair and maintenance services which will be used for administration and drivers education vehicles.

**COMPENSATION:**

Vendor shall be paid in accordance with the unit prices contained in the agreement, and be paid monthly upon invoicing.

Estimated annual costs for the five (5) year term are set forth below:

- FY 20 - \$170,000
- FY 21 - \$250,000
- FY 22 - \$250,000
- FY 23 - \$250,000
- FY 24 - \$250,000
- FY 25 - \$80,000

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement and amendment. Authorize the President and Secretary to execute the agreement and amendment.

Authorize the Chief Administrative Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contract (M/WBE Program), this contract is exempt as this is an Intergovernmental Agreement.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, 230 Student Transportation Services, Unit 11870

- FY 20 - \$170,000
- FY 21 - \$250,000
- FY 22 - \$250,000
- FY 23 - \$250,000

FY 24 - \$250,000

FY 25 - \$80,000

Not to exceed \$1,250,000 for the five (5) year term.

Future year funding is contingent upon budget appropriation and approval

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



CHARLES E. MAYFIELD  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: **VM**



JOSEPH T. MORIARTY  
General Counsel